

CALL FOR EMPLOYMENT

ROMA INTERNSHIP (PART-TIME)

DESCRIPTION

Romedia Foundation

The Romedia Foundation is a Roma NGO located in Budapest, Hungary. We actively seek to contribute to a positive sense of Roma ethnic identity, combat gender inequalities within the Romani community, and provide authentic counter-narratives to policymakers through the generation and dissemination of media content. To achieve our goals, we offer a platform to amplify the voice of Roma individuals, especially women and youth, to share their experiences with local, national, regional, and global audiences.

Roma Internship

We offer a 3-month Roma Internship with the support of Open Society Foundations (OSF). As an intern with us, you'll have the opportunity to contribute to the creation and dissemination of media content alongside professionals in the industry. Because of the nature of the work that we do, you will gain insight into the complexities of multicultural and transnational outreach, as well as the procedures involved in the translation of materials. We also offer expert knowledge related to the situation of Roma worldwide, especially within Europe, as we are a Romani NGO.

ESSENTIAL FUNCTIONS & OTHER RESPONSIBILITIES

Interns will assist in the implementation of programming, which includes a variety of tasks like drafting written communication to partners, maintaining data records, and developing web content. Assignments will include:

- Drafting projects in the areas of visual art, namely film and photography;
- Working in various stages of production, e.g. scripting; and
- Upkeeping intricate Microsoft Excel worksheets.

REQUIRED QUALIFICATIONS & DESIRED KNOWLEDGE

In order to effectively fulfill the role, you must demonstrate a sense of urgency and a commitment to the vision of the Romedia Foundation. Aside from that, we are looking for someone who is able to identify

and anticipate problems, analyze complex situations, and recommend creative solutions; is flexible in their schedule to meet of demands of varying priorities, and proactively seeks opportunities. It is important that you are and/or would like to become familiar with the global, regional, national, and/or local issues related to Roma too. It would be an asset if you have this knowledge from working with civil society organizations and/or human rights initiatives. Also, any background in film history and/or theory would be an advantage. Please note that you do not have to be a student to apply!

Citizenship Status

We are looking to hire nationals of the European Union's member countries.

Language Proficiency

Proficiency in English and Hungarian is required! Romanes is an asset.

Technical Knowledge

Fundamental computer literacy, namely familiarity with the Microsoft Suite and Google Drive, is required. It would be an asset if you were able to work in the Adobe Creative Suite too and/or had a background in programming.

Time Commitment

Duration: 3 Months (January/February - March/April)

Schedule: 15-20 Hours/Week

HOW TO APPLY

Please attach **Europass CV**, **Cover Letter**, and **1 Academic or Professional Reference** in an email addressed to internship@romediafoundation.org with the subject "Roma Internship" no later than **4 JANUARY 2019**.